

## Privacy policy kite-mentoring

**Information in accordance with Art. 13 of the General Data Protection Regulation (GDPR) in connection with the application for and participation in the kite-mentoring program for female doctoral candidates and postdocs**

The protection of your personal data is a major concern of the University of Freiburg and we want you to be fully informed about the processing of your personal data. We process your personal data (hereinafter also referred to as "data") in accordance with the legal requirements and organize this in a transparent manner. In the following data protection information, we explain to you to what extent data is processed in connection with the application for and participation in the kite-mentoring program for female doctoral candidates and postdocs, for what purposes and on what legal basis this is done. You will also receive information about contact persons and your rights.

### **Responsible in terms of data protection law**

#### **Albert-Ludwigs-Universität Freiburg**

legally represented by the rector

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### **Data Protection Officer**

#### **Albert-Ludwigs-Universität Freiburg**

#### **Der Datenschutzbeauftragte**

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### **Responsible internal unit**

#### **BrainLinks-BrainTools Center**

#### **kite-mentoring**

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<https://www.kite-mentoring.uni-freiburg.de/de>

## Description of the processing activity and purpose of the data processing

kite-mentoring is a mentoring program aimed at female doctoral students and postdocs at the University of Freiburg. kite-mentoring is open to female doctoral students and postdocs in the fields of physics, chemistry, pharmacy, mathematics, computer science, engineering, biology, medicine and certain collaborative research centers and clusters. Further information can be found on the mentoring program website at <https://www.kite-mentoring.uni-freiburg.de/de>.

As part of the application and admission process for the kite-mentoring program, personal data is requested from applicants and processed, whereby some of the information is optional. It is also necessary to process participants' data in order to implement the program, in particular for program administration, participant support, communication (for contact and information purposes), maintaining the relationship between kite-mentoring and the participants or for networking among the participants, creating a needs-based range of events and maintaining the program website. If a participant requests 1:1 mentoring, her data will be used to select a suitable mentor.

At kite-mentoring events, photos and films may be taken. These can be published on the program's website and on the websites of cooperation partners, on the university's social media channels and in the regional press for the purpose of publicizing the event and the program. While recordings that provide an overview of an event are permitted without the consent of the persons depicted, persons who are shown individually or only in a small group are asked for consent in advance.

For the evaluation of the kite-mentoring program and the preparation of project reports, the participants' data is only used in anonymized form.

## Legal basis for data processing

Art. 6 para. 1 subpara. 1 lit. a GDPR (consent), insofar as it concerns the processing of optional data. In addition, photographs and film recordings at kite-mentoring events in which a person is to be depicted individually or only in a small group will only be taken and processed with their consent.

Art. 6 para. 1 subpara. 1 lit. e, para. 3 lit. b GDPR (tasks in the public interest) in conjunction with Section 12 para. 1, Section 2 para. 1, para. 4, Section 4 para. 1 of the Baden-Württemberg State Higher Education Act (LHG), insofar as the processing of mandatory data is concerned.

Art. 6 para. 1 subpara. 1 lit. e, para. 3 lit. b GDPR (tasks in the public interest) in conjunction with Section 12 para. 1, Section 2 para. 9 LHG for photographs and film recordings that show people in overview-like images of events.

## Storage duration or criteria for determining the duration

The data of applicants or participants in the kite-mentoring program will be stored for as long as is necessary for the above-mentioned purposes. If a person's application is rejected, their data will be deleted within one month of the end of the processing of the application. In the event of acceptance, the participant's data will be deleted within two months of the end of the program.

## Recipient categories

The personal data will only be viewed and processed by the employees of the kite-mentoring program; they are obliged to maintain confidentiality.

In the case of 1:1 mentoring, the mentor receives the mentee's contact details; the mentor does not have access to the participant's application documents.

## Your rights as a data subject

- You have the right to obtain information from the University of Freiburg about the data processed about you and/or to have incorrectly stored data corrected.
- Under certain conditions, you also have the right to erasure or restriction of processing and to data portability.
- You have the right to object, on grounds relating to your particular situation, at any time to processing of personal data which is based on Art. 6 para. 1 subpara. 1 lit. e and lit. f GDPR.
- In addition, if you have given us your consent to process your data, you have the right to withdraw your consent at any time, without affecting the lawfulness of processing based on consent before its withdrawal. You can also withdraw your consent for the processing of specific data. In the event that you do not grant or withdraw your consent, you will not suffer any disadvantages.
- You have the right to lodge a complaint with a supervisory authority if you believe that the processing of personal data concerning you is in breach of the law. Such a supervisory authority is, for example, the State Commissioner for Data Protection and Freedom of Information Baden-Württemberg.
- If you wish to enforce your data subject rights against the University of Freiburg, please contact [datenschutz@uni-freiburg.de](mailto:datenschutz@uni-freiburg.de).