



## Training

# Workshop

## *Successful management of projects*

Workshop with ANDREI FLUERAȘ, Vienna

Senior Partner, Zertifizierter Trainer und Coach der Lukas Bischof Hochschulberatung AG

**Date:** **Friday, 12.05.2023 (16:00 – 20:00)**  
**Saturday 13.05.2023 (9:00-17:00)**  
(Lunchbreak 12:00-13:00)

**Location:** ONLINE,  
link to be announced in advance

**Registration:** <https://nuudel.digitalcourage.de/ypdshwee6KQYJLHk>

### **Goals and Outcomes**

The workshop is open to doctoral candidates and PhDs who want to acquire the key concepts and skills for successfully managing of projects in and outside of the academic world.

The course follows the different phases of project management using case studies from scientific practice. To the extent that participants are already involved in, leading or coordinating projects, the guided exchange of experiences is an important part of the workshop.

The 1.5 day workshop is designed as practical, interactive, dialog-oriented and participatory training and provides the basic knowledge and tools for successful project management.

## Methods

The following methods will be used:

- Short introductions to models and practical examples
- Individual work and small group work
- Work on own examples
- Training elements
- Consultation

## Content

The structure of the workshop is based on the life cycle of realistic projects. Participants will develop an understanding of the following aspects of project management in the workshop as applied to their projects:

### **1.) Development of Projects**

- Define project goals SMART
- Clarify project framework (scope, resources, time)
- Stakeholder analysis before project start

### **2.) Planning Projects**

- Organize structure and roles in projects
- Project planning in activities, products and milestones
- Project planning tools: use of work breakdown structure, GANTT charts,
- Risk management

### **3.) Execute/implement Projects**

- Control project progress
- Agile project management
- Communication in projects

### **4.) Finishing projects**

- Project handover
- Project evaluation



### **Mag. Andrei Flueraș, MSc**

Senior Partner, Zertifizierter Trainer und Coach der Lukas Bischof Hochschulberatung AG

**Andrei Flueraș** studied Psychology at the University of Vienna and Business Administration with a focus on Human Resource Management at the FH BFI Vienna. He is also a certified project manager according to IPMA®, coach and trainer.

As a psychologist, Andrei Flueraș, MSc has worked with young people with behavioral problems, traumatized migrants and women in psychological crises. With his many years of leadership and project management experience, he has successfully led organizational development, human resources development and change projects in higher education..

For more than ten years, Andrei Flueraș, MSc has been working successfully as an independent trainer and coach for both profit and non-profit organizations. At the Karl Franzens University in Graz, he designed and led the postgraduate university course for social media management and held independently developed courses in his areas of expertise, for which he also stands as an independent trainer: project management, leadership, communication and team development.