

Project Management for Research

Lecturer: Dr. Margarete Remmert-Rieper, TuTech Innovation GmbH, Hamburg

Date: February 4, 2021

Time: 9:00-17:00 h

Location: ONLINE

Workshop format:

This one-day workshop provides a hands-on introduction to project management as applied to research projects. It is targeted at early career researchers who have little or no experience of project management to help prepare them for roles involving research management, but also provides a helpful introduction for those considering careers elsewhere. Participants will learn about tools and methods that can be applied to managing their PhD as well as an insight into the art of managing multi-disciplinary, multiorganisational research projects such as those funded by the European Union. The workshop will follow the form of lectures followed by group exercises with discussion feedback. It aims to be very practical and interactive in nature, giving students skills and understanding that they themselves can apply.

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PROJECT MANAGEMENT FOR RESEARCH

PROGRAMME

4 FEBRUARY 2021

09:00-09:30	Introduction and Tour de Table
09:30-10:00	Introduction – what is a project? ▶ Definition of a project ▶ What is project management ▶ Project management for research
10:00-10:30	Breakout (Case study on project management)
10:30-10:45	<i>Break</i>
10:45-11:30	Discussion of the case study
11:30-12:00	Project planning I ▶ The project life cycle ▶ Defining the project ▶ Elements of a work plan ▶ Formulating objectives
12:00-12:30	Breakout plus feedback (Planning your PhD)
12:30-13:15	<i>Lunch break</i>
13:15-14:30	Project planning II ▶ Scheduling and budgeting ▶ Stakeholder analysis ▶ Managing risks
14:30-15:00	Breakout & exercise (Kick-off)
15:00-15:15	<i>Break</i>
15:15-16:00	Keeping control ▶ Project governance and reporting ▶ Managing multicultural teams ▶ Root causes of project difficulties
16:00-16:15	Managing expectations & Ensuring a positive legacy
16:15-16:30	Summary, conclusions, feedback Q&A
16:30	<i>Close</i>

Timings may vary