

## Dr. Tuan Leng Tay Lab

## **Outreach activities**

## Online Interactive Workshops (21-23 May 2020)

Sign up for each module latest by 5 pm, Friday, May 15th, 2020. Each module is limited to 10 participants.

## Requirements:

Good Wi-Fi connection, microphone and web-cam. Have some writing material (e.g., pens, markers, paper) handy. Registered participants are expected to test out some online apps and tools prior to 21.5.20. A Google account is necessary for the use of shared documents on Google Drive. Information will be sent by Sunday, 17.5.2020.

21.5. 10:00-15:00 (with lunch break) Time Management I: Achieving My Goals

21.5. 15:45-18:00 Time Management II: Own Goals & Team Goals

22.5. 13:00-18:00 (with break) Scientific Communication (Presentation)

23.5. 11:00-18:00 (with breaks) Career Planning & Negotiations

Trainer: Dr. Tuan Leng Tay (email <u>tuan.leng.tay@biologie.uni-freiburg.de</u> if you have questions)